



Executive Committee Meeting

Conference Call/Virtual Meeting

August 30, 2023

Minutes

The following members of the Executive Committee were present: President, Capt. Robert H. Carmack; Immediate Past President, Col. Judi A. Davenport; President-Elect, Lt. Col. Layne Wroblewski; Army Vice President, Lt. Col. Vincent A. Cummings; Army Executive Committee Members, Col. Anthony K. Atlas Sr., Lt. Col. McKinley Williams, and Col. Monti G. Zimmerman; Air Force Vice President, Lt. Col. Layne Wroblewski; Air Force Executive Committee Members, Lt. Col. Susan E. Lukas, and Col. Barbara Ortiz; Naval Services Vice President, Capt. Henry E. Plimack; Naval Services Junior Vice President, Lt. Cmdr. Bill Kozlowski; Naval Services Executive Committee Members, Cmdr. John Leonard, and Capt. Samuel Wright; and Executive Director, Mr. Jeffrey E. Phillips.

Appointed national officers present: Health Services Officer, Maj. Gen. Peggy Wilmoth; Historian, Lt. Col. William B. Pentecost Jr.; Judge Advocate, Col. James R. Sweeney; Public Relations Officer, Capt. Henry E. Plimack; and Treasurer, Col. Thomas H. Hueg.

National Committee representatives present: Ad Hoc Department Chapter Development Committee, Col. Scott Russell; Budget and Finance Committee, Lt. Col. Hazel Robinson; Family readiness Support Committee, Mrs. Anne Groskreutz; Insurance and Financial Services Committee, Col. Darren Venters; Minute Man Memorial Building Committee, Lt. Col. Don Stockton; Resource Development Committee, Col. Don Brown; and Strategic Planning Committee, Lt. Col. Milton Houghton.

Elected and appointed officers absent: Air Force Junior Vice President, Capt. Zohe Quintero; Naval Services Executive Committee Member, Col. Scott Willis; and International Programs Officer, Capt. David M. Epstein; and

Ms. Diane Markham, recording secretary, took the role. With a quorum in attendance, President Carmack called the meeting to order at 7:02 p.m.

Call to Order

President Carmack opened the meeting with an invocation led by Lt. Col. Robinson. He then reviewed the agenda for the meeting before moving on to the first agenda item.

Budget & Finance Report

Col. Hueg reported the transition from SmithBucklin to CBM has gone well. The FY22 audit is close to completion. Taxes were completed on time. The FY24 budget process will begin in September. He said he has completed the six tasks he was given to accomplish has his temporary employment.

ROA STARs Foundation

President Carmack introduced the service agreement between ROA and the foundation. Col. Davenport explained what has changed since the previous agreement and said the foundation has approved it. Col. Davenport made a motion to approve the management service agreement as presented.

Upon a properly made motion by Col. Zimmerman, seconded by Capt. Wright, and upon a unanimous vote, it was resolved to postpone the decision until September 6, 2023.

Minuteman of the Year

President Carmack said that Senator Tammy Duckworth has been nominated for ROA Minute Man of the Year. Mr. Phillips said that she has been a good friend of the veteran and the military community. Mr. Schwartzman said Senator Duckworth has been receptive and proactive on working with ROA on legislation issues.

Upon a properly made motion by Lt. Col. Cummings, seconded by Col. Zimmerman, and upon a unanimous vote, it was resolved to name Senator Tammy Duckworth as ROA Minute Man of the Year.

Membership

Col. Russell said the Ad Hoc Department Chapter Development Committee and the Membership Committee said they have received feedback that the process to join the association takes too much time.

Upon a properly made motion by the Membership Committee, and upon a unanimous vote, it was resolved to direct the full-time staff to streamline the online application process to only include the basic information to sign up as a member, with any remaining information included in a welcome packet.

Wrap-Up and Adjournment

President Carmack urged everyone to register for the convention and make their hotel reservation.

The meeting was adjourned at 8:10 p.m.

Minutes submitted by Jeffrey E. Phillips, Executive Director.

JEP/dm