



Executive Committee Meeting

Conference Call/Virtual Meeting

April 26, 2023

Minutes

The following members of the Executive Committee were present: President, Capt. Robert H. Carmack; President-Elect, Lt. Col. Layne Wroblewski; Army Vice President, Lt. Col. Vincent A. Cummings; Army Executive Committee Member, Lt. Col. McKinley Williams; Air Force Vice President, Lt. Col. Layne Wroblewski; Air Force Executive Committee Members, Lt. Col. Susan E. Lukas, and Col. Barbara Ortiz; Naval Services Vice President, Capt. Henry E. Plimack; Naval Services Junior Vice President, Lt. Cmdr. Bill Kozlowski; Naval Services Executive Committee Members, Cmdr. John Leonard, and Capt. Samuel Wright; and Executive Director, Mr. Jeffrey E. Phillips.

Appointed national officers present: Historian, Lt. Col. William B. Pentecost Jr.; Judge Advocate, Col. James R. Sweeney; Public Relations Officer, Capt. Henry E. Plimack; and Treasurer, Col. Thomas H. Hueg.

National Committee chairs present: Ad Hoc Department Chapter Development Committee, Col. Scott Russell; Budget and Finance Committee, Lt. Col. Hazel Robinson; Family readiness Support Committee, Mrs. Anne Groskreutz; Insurance and Financial Services Committee, Lt. Col. Darren Venters; Memorial Building Committee, Lt. Col. Don Stockton; Resource Development Committee, Col. Don Brown; and Strategic Planning Committee, Lt. Col. Milt Houghton.

Representing the staff were Ms. Diane Markham, Mr. Matt Schwartzman, and Col. Tom Hueg.

Elected and appointed officers absent: Immediate Past President, Col. Judi A. Davenport; Army Executive Committee Members, Col. Anthony K. Atlas Sr., and Col. Monti G. Zimmerman; Air Force Junior Vice President, Capt. Zohe Quintero; Naval Services Executive Committee Member, Col. Scott Willis; Health Services Officer, Maj. Gen. Peggy Wilmoth; and International Programs Officers, Capt. David M. Epstein, and Lt. Col. Beverley A. Houghton.

Ms. Diane Markham, recording secretary, took the role. With a quorum in attendance, President Carmack called the meeting to order at 7:10 p.m.

Call to Order

President Carmack opened the meeting with an invocation led by Lt. Col. Robinson. He then reviewed the agenda for the meeting before moving on to the first agenda item.

Approval of Minutes

President Carmack asked for approval of the March 12, 2023, ExCom minutes. The minutes were approved by majority vote.

Staff Reports

Ms. Markham said the new Director of Operations, Trey Criner, will start on May 1, 2023. She also confirmed that Norfolk Southern has requested to renew their contract for a one-year term. She said this will delay any potential construction costs and will retain the current rent structure.

Budget and Finance Report

Lt. Col. Robinson said the B&F committee met last week. She reported that we are working within the cash flow projection and all bills are paid. A draw from investments was made as was approved as part of the cash flow approval process. CBM is working to get ROA caught up and ready to start the budget process in August. CBM will make recommendations for a new auditor.

Treasurer's Report

Col. Hueg said he provided a report prior to this meeting. CBM is working to catch up on financials. Property taxes will be paid on time.

Convention Update

Ms. Markham said the convention will be held in Baton Rouge, Louisiana, September 28-October 1, 2023. The registration fee is \$300, with optional tickets for the memorial breakfast and banquet. Highlights of the convention will include a panel on suicide conducted by the Health Services Committee, and an optional tour of the Veterans Museum and USS Kidd. The convention hotel is the Hilton Baton Rouge Capitol Center. The group rate is \$134 if reservation is made by September 11th. The deadline for resolutions submissions is August 28th. There will be one C&B amendment for consideration. Ms. Markham reminded everyone there will be 12 new officers elected during the meeting. Information and registration will be available on the website by June 1, 2023.

Wrap-Up and Adjournment

President Carmack announced the next meeting date will be May 31st. No meeting is scheduled for June. The meeting was adjourned at 8:05 p.m.

Minutes submitted by Jeffrey E. Phillips, Executive Director.

JEP/dm