



MINUTES

ROA National Executive Committee Vote

Taken by electronic mail

November 14, 2022

Executive Director reported that we need to replace HVAC dampers that control inflow of outside air. With the cold air moving in, if the damper isn't replaced, we could introduce freezing winter air that could jam the valves and interrupt the HVAC's operation.

He said the proposal from Pro Air is \$8,730 to replace the damper. Lt. Col. Don Stockton and the Memorial Building Committee have reviewed the proposal and found it reasonable and necessary, as does President Carmack.

Upon a properly made motion by the Memorial Building Committee, it was resolved to approve replacement of the damper in the HVAC system based on the proposal from Pro Air in the amount of \$8,730.

Respectfully submitted by

Jeffrey E. Phillips
Executive Director

JEP/tdm