



Executive Committee Meeting

Conference Call

15 July 2020

Minutes

The following members of the Executive Committee were present: President, Col. Judi A. Davenport; Immediate Past President, Lt. Col. Donald L. Stockton; Army Vice President, Lt. Col. William B. Pentecost; Executive Committee Members, Maj. Peter Powell, and Maj. Jason Tolbert; Naval Services Vice President, Capt. Rickey D. Thomas; Naval Services Junior Vice President, Lt. Cmdr. Jeffrey Krilla; Naval Services Executive Committee Members, Sgt. Maj. Rocco C. DeCamillo, Capt. Paul F. Keane, and Cmdr. John G. Rothrock; Air Force Vice President, Col. Thomas H. Hueg; Air Force Junior Vice President, Staff Sgt. April D. Hill; and Air Force Executive Committee Members, Col. Gregory K. Bules, Col. Richard E. Nelson III, and Lt. Col. Richard B. Stephens Jr.

Appointed national officers present were: Chaplain, Col. Sherman R. Reed; International Programs Officer, Lt. Col. Beverley A. Houghton; Judge Advocate, Lt. Col. Terry Benshoof; Public Relations Officer, Capt. Henry E. Plimack; Sergeant-at-Arms, Lt. Col. Joseph Snel; and Treasurer, Lt. Col. Layne R. Wroblewski.

Also, in attendance were DNCM Chair, Capt. Rafael Ortiz; Budget and Finance Committee Chair, Lt. Col. Hazel Robinson; Communications Committee representative, Capt. Jerry Kromrey; MNPC representative, Mr. Brad Carlson; and SmithBucklin representative, Mr. Sunny Patel. National staff members present were Ms. Lani Burnett, Ms. Diane Markham, and Mr. Kevin Hollinger.

Elected and appointed officers absent were: Executive Director, Mr. Jeffrey E. Phillips; Army Junior Vice President, 1st Lt. Endureth W. Culanag; Army Executive Committee Member, Maj. Gen. Margaret C. Wilmoth; International Programs Officer, Col. Paul Groskreutz; and Health Services Officer, Maj. Gen. Peggy Wilmoth.

Ms. Markham, recording secretary, took roll. With a quorum in attendance, President Davenport called the meeting to order at 7:35 p.m.

President Davenport began the meeting by asking Lt. Col. Robinson to offer a prayer. President Davenport thanked everyone for adjusting to the new meeting date. She said the financial items that will be discussed are time sensitive.

Staff Updates

Ms. Burnett reported the ABC news equipment is now installed on the roof and rent is being collected. The United States Secret Service agreement has been finalized and their radio equipment is being placed on the room and rent will be collected. The affinity agreement with USAA

expires in October; this agreement provides \$75,000 each year. The Insurance and Financial services committee is in negotiations with USAA. Ms. Burnett is confident that the agreement will be renewed.

Ms. Burnett said that ROA has experienced consistent net gains in membership month over month, with the exception being life members. Twenty Henry J. Reilly scholarships have been awarded to 20 recipients. The Eileen Bonner scholarship deadline was today. A total of six applicants have been received and sent to the selection committee for review. Ms. Burnett reported that a Family Readiness investment account has been established and a gift from ROAL in the amount of \$58,000 has been deposited into that account.

Mr. Hollinger said since March 16th the focus has been on COVID-related issues such as constructive credit, benefits for activated guard and reserve service members, education, and reemployment issues. Focus will now be on the NDAA. He said SARGE has been a great addition to the legislation efforts.

Ms. Markham said plans are under way for ROA's first ever hybrid in-person/virtual national convention. She said registration numbers are showing a 50/50 split between traditional registration and virtual registration, however it is much too early for an accurate picture of how many will attend in person vs virtually.

ROA STARs Foundation

Lt. Col. Stockton said the STARs board will meet next week. They will begin to focus on revitalizing the reserve education forum events, which are currently on hold due to the COVID-19 restrictions. Mr. Carlson reported the Comprehensive Campaign has exceeded \$2,200,000 in gifts and pledges. He said the goal of \$51,000 for FY21 has already been exceeded by \$30,000, half of that in cash. The summer's focus will be on the leadership gift phase and principle gift phase, where ambassadors will make personal contacts. This will lead up to a big push during convention.

Budget and Finance

Lt. Col. Robinson reported that in light of COVID related decreases in projected revenue, ROA staff were tasked with providing budget adjustment recommendations for the Budget and Finance Committee to consider. Staff conducted a line-by-line review of the approved FY21 budget and submitted a revised budget, essentially a 2+10 forecast, for the committee's consideration. The Budget and Finance Committee performed a thorough review and analysis of the adjusted budget and discussed additional areas that could lessen the financial impact. Also, a thorough cash flow analysis was presented by SmithBucklin, Sunny Patel, to provide a clear understanding of the impact through the remainder of FY21. Lt. Col. Robinson reminded everyone the proposed revised budget was sent in advance of the meeting to allow everyone time to thoroughly review the recommended changes. After a period of discussion, the following motion was made.

Upon a properly made motion by the Budget and Finance Committee, and upon a majority vote, it was resolved to approve the amended budget as presented.

Lt. Col. Robinson, representing the Budget and Finance Committee, made a motion to authorize a draw of up to \$350,000 from the reserve contingency fund. After some discussion, the motion

was withdrawn. President Davenport committed to this being an agenda item of the August Ex-Com call.

ROA Logo and Seal

The staff presented for approval a revised logo and seal that represent the name Reserve Organization of America. After a period of discussion, the following motions were made.

Upon a properly made motion by Col. Nelson, seconded by Capt. Thomas, and upon a majority vote, it was resolved to adopt the seal as presented.

Upon a properly made motion by Lt. Col. Stephens, seconded by Lt. Col. Stockton, and upon a majority vote, it was resolved to adopt the logo as presented.



Wrap-up and Adjournment

President Davenport thanked everyone for attending and wished everyone well. Chaplain Reed was able to join the call as it was wrapping up. President Davenport asked him to offer a prayer. At the conclusion of the prayer, the meeting was adjourned.

The meeting was adjourned at 9:05 p.m.

Minutes submitted by Jeffrey E. Phillips, Executive Director.

JEP/dm