



**Executive Committee Meeting**  
**Des Moines Marriott Downtown, Des Moines, Iowa**  
**29 September 2019**

## **Minutes**

The following members of the Executive Committee were present: President, Col. Judi A. Davenport; Immediate Past President, Lt. Col. Donald L. Stockton; Army Vice President, Lt. Col. William B. Pentecost; Army Executive Committee Members, Maj. Peter Powell and Maj. Gen. Margaret C. Wilmoth; Naval Services Vice President, Capt. Rickey D. Thomas; Air Force Vice President, Col. Thomas H. Hueg; Air Force Junior Vice President, SSgt April D. Hill; Air Force Executive Committee Members, Col. Gregory K. Bules, Col. Richard E. Nelson III, and Lt. Col. Richard B. Stephens Jr.; and Executive Director, Mr. Jeffrey E. Phillips.

Appointed national officers present were: Judge Advocate, LTC Terry Benshoof; Public Relations Officer, CAPT Henry E. Plimack; Health Services Officer, MG Peggy Wilmoth; International Programs Officers, Col Paul Groskreutz and LTC Beverley A. Houghton; Treasurer, Lt. Col. Layne R. Wroblewski; and Chaplain, COL Sherman R. Reed.

Also, in attendance were: DNCM Chairman, Capt. Rafael A. Ortiz; Budget & Finance Committee Chair, Col. Hazel Robinson; Col. Scott Russell; MNPC representatives, Mr. Brad Carlson and Mr. Gregg Carson; and national staff members, Ms. Lani Burnett and Ms. Susan Lukas.

Elected and appointed officers absent were: Army Junior Vice President, 1st Lt. Endureth W. Culanag; Army Executive Committee Member, Maj. Jason Tolbert; Naval Services Junior Vice President, Lt. Cmdr. Jeffrey Krilla; Naval Services Executive Committee Members, Sgt. Maj. Rocco C. DeCamillo, Capt. Paul F. Keane, and Cmdr. John G. Rothrock; and Sergeant-at-Arms, LTC Joe Snel.

Ms. Lukas, recording secretary, took roll. With a quorum being in attendance President Davenport called the meeting to order.

### **President's Remarks**

President Davenport opened the meeting of the new ExCom by stating that she can't do this alone; this group is a team. She said she supports a blended membership of junior and senior grades and has discussed this with the Membership Committee chair, Lt. Col. Milt Houghton.

President Davenport charged the group to have goals, and to work on building a bench of successors so there are members prepared to step up when the times comes.

### **Executive Director's Update**

Mr. Phillips stated that he is subordinate to the ExCom, and to please call him Jeff. He said the staff is here to support the ExCom. He said if anyone has an improvement or suggestion, he

would be happy to discuss it. He told the committee they have open access to the staff, and they are welcome to cc him on emails. Mr. Phillips said there may be time until we respond but that is because other things may come up.

Mr. Phillips said he is proud of the evolution of the membership and the ExCom. He said the members are engaging in work, rolling up their sleeves, and the committees are engaged. He offered his congratulations to everyone. He said as an association ROA is in good shape, but finances are still fragile, and we need to raise money.

### **Financial Report**

Lt. Col. Wroblewski said Ms. Burnett will forward the financial statements for August as they were not quite ready to send prior to the meeting. He reported that revenues are behind, but that is primarily due to the time of the year. He said the deficit is on track with expectations because revenues will increase. He said revenue projections were downgraded because the STARs program has been delayed. He said he will ask the Budget & Finance Committee to reevaluate the budget in the third quarter.

### **Board of Trustees Report**

Col. Hueg reported that ROA has 11 distinct accounts with roughly \$9,000,000. He recently met with ROA's investment portfolio manager, Dennis Barba, who advised ROA move the portfolio into safer investments that minimize risk to market forces. Col. Hueg said that he plans to update the portfolio guidelines next year.

### **Insurance and Finance Committee Report**

Ms. Armesto said that ROA has multiple plans with royalties. Six new products were introduced last year, and they are reintroducing two more products. The cancer program has been frozen until the program has been redesigned. They are looking into TRICARE programs to offer.

Capt. Carmack reported that ROA has been with Mercer for 42 years. Surpluses have ranged from has high as \$1,200,000 a year to \$500,000. As ROA's membership declines, so is the number of policies. The committee is looking for products to replace the lost income. He said ROA used to give dividends back to the policy holders. The last time a recommendation was made to pay out dividends was in 2012 but it was voted down.

Capt. Carmack said that the USAA agreement ends next year. USAA has changed the terms of the agreement because the members were not applying for credit cards. The agreement with Mercer will renew in June 2020.

### **National Committees**

President Davenport presented her committee appointments for ratification by the ExCom. She said she would like to put a hold on the Junior Officers committee until it is determined how to proceed moving forward with perhaps a name change. Also presented were nominations of Lt. Cmdr. Krilla and Capt. Thomas to the STARs Foundation board.

*Upon a properly made motion by Maj. Gen. Wilmoth, seconded by Col. Hueg, and upon a unanimous vote, it was resolved to ratify President Davenport's committee appointments as presented and amended.*

## **Meeting Schedule**

President Davenport provided two options for the meeting schedule during her term as president.

*Upon a properly made motion by Maj. Gen. Wilmoth, seconded by Lt. Col. Stephens, and upon a unanimous vote, it was resolved to set the ExCom meeting schedule as follows:*

- ~ Wednesday, October 23, 2019 – 7:30 pm (eastern) conference call
- ~ Wednesday, January 26, 2020 – 7:30 pm (eastern) conference call
- ~ Wednesday, February 26, 2020 – 7:30 pm (eastern) conference call
- ~ March 14-17, 2020 – In person meeting during Leaders' Conference
- ~ Wednesday, April 22, 2020 – 7:30 pm (eastern) conference call
- ~ Wednesday, July 22, 2020 – 7:30 pm (eastern) conference call
- ~ September 17-20, 2020 – In person meeting during National Convention
- ~ Wednesday, October 28, 2020 – 7:30 pm (eastern) conference call
- ~ Wednesday, January 27, 2021 – 7:30 pm (eastern) conference call
- ~ Wednesday, February 24, 2021 – 7:30 pm (eastern) conference call
- ~ March 13-16, 2021 – In person meeting during Leaders' Conference
- ~ Wednesday, April 28, 2021 – 7:30 pm (eastern) conference call
- ~ Wednesday, August 25, 2021 – 7:30 pm (eastern) conference call
- ~ Wednesday, September 22, 2021 – 7:30 pm (eastern) conference call
- ~ October 21-24, 2021 – In person meeting during National Convention

## **President's Email**

President Davenport announced that she has created a new email address for use during her presidency. It is ROAPres81@gmail.com.

## **Wrap-up & Adjourn**

President Davenport wrapped up the meeting by encouraging everyone to contribute, or raise, a minimum of \$1,000 during their term on the ExCom. She wants to be able to stand up in March 2020 at the National Council meeting and announce the ExCom is 100% financially committed.

President Davenport said she plans to continue following the current lines of effort as outlined in the Strategic Plan.

*Upon a properly made motion by Lt. Col Stevens, seconded by Col. Hueg, and upon a unanimous vote, it was resolved to adjourn the meeting.*

Minutes submitted by Jeffrey E. Phillips, Executive Director.

JEP/sl/dm