



Executive Committee Meeting **ROA Headquarters, Washington, DC**

16 March 2019

Minutes

The following members of the Executive Committee were present: President, Lt. Col. Donald L. Stockton; Immediate Past President, Col. James R. Sweeney II; President-Elect, COL Judi A. Davenport; Army Vice President, LTC Beverley A. Houghton; Army Executive Committee Members, COL Stanley G. Remer and LTC William B. Pentecost; Naval Services Vice President, CAPT Robert H. Carmack; Naval Services Executive Committee Members, CWO4 Dale J. Andersen, LtCol Alexander Henegar, and CAPT Paul F. Keane; Air Force Vice President, CMSgt Shane P. Smith; Air Force Executive Committee Members, Col Brenda B. Gardner, Lt. Col. Richard B. Stephens Jr, and Lt. Col. Layne R. Wroblewski; and Executive Director, Mr. Jeffrey E. Phillips.

Appointed national officers present were: Public Relations Officer, CAPT Henry E. Plimack; Treasurer, Col. W. Robin Pfeil; Chaplain, COL Sherman R. Reed; and International Programs Officer, Col Paul Groskreutz.

Also, in attendance were: Membership Committee Chair, LTC Milton D. Houghton; OSPR Committee Vice Chair, Col Thomas H. Hueg; Constitution and Bylaws Committee Chair, CAPT Rickey D. Thomas; Past National Presidents, MG Evan L. Hultman, MG Roger W. Sandler, and RADM Paul Kayye; ROAL representatives, Mr. Andy Chumney (President), Ms. Ann Groskreutz, and Mrs. Gay Kayye; COL Anne Campbell; SmithBucklin representative, Mr. Sunny Patel; MNPC representatives, Mr. Brad Carlson and Mr. Gregg Carlson; and national staff members, Ms. Lani Burnett, Ms. Susan Lukas and Ms. Diane Markham.

Elected and appointed officers absent were: Army Executive Committee Member, MG Margaret C. Wilmoth; Army Junior Vice President, MAJ Jason E. Tolbert; Naval Services Junior Vice President, CWO2 Cynthia E. Oliver; Air Force Junior Vice President, SSgt April D. Hill; Judge Advocate, LTC Terry Benschopf; Health Services Officer, MG Bob Kasulke; and Sergeant-at-Arms, LTC Joe Snel.

Ms. Markham, recording secretary, visually took roll. With a quorum being in attendance, President Stockton called the meeting to order at 10:30 a.m.

President's Remarks

President Stockton opened the meeting by asking Chaplain Reed for a prayer. After the prayer, he thanked everyone for traveling to attend the National Council and Leaders Conference. He then asked the Executive Director for his report.

Executive Director's Remarks

Mr. Phillips provided a summary of his written report, which was previously provided to the committee. He added additional comments regarding the proposed FY20 budget, stating that it is a

robust budget that increases advocacy, pays for current programs, and allows for some additional programs. One of the added programs is printing one issue of the magazine and providing a mid-year newsletter.

FY2020 Budget

Lieutenant Colonel Wroblewski, as chairman of the Budget and Finance Committee, presented the FY2020 budget for approval.

Lieutenant Colonel Wroblewski stated that the Budget and Finance Committee does not have confidence in the recent actuarial study. This stems from the uncertainty of the actual cost to serve a member. The Budget and Finance Committee asked the executive director to determine the cost to serve a member.

There was some discussion regarding the cost to conduct international programs. The greatest concern was regarding expenses for required travel vs optional travel. President Stockton asked Colonel Groskreutz to work with the CIOR and UPORFA leaders and to report back to the Ex-Com with recommendations.

Upon a properly made motion by the Budget and Finance Committee, and upon a unanimous vote, it was resolved to approve the FY2020 budget as presented. (see attached)

Upon a properly made motion by the Budget and Finance Committee, and upon a unanimous vote, it was resolved to draw \$142,857 from Life Membership Fund earnings. It was further resolved to allocate \$100,000 of the draw to program 115 (Membership), and the remaining \$42,857 (30% of the draw) to be distributed to the departments.

Upon a properly made motion by the Budget and Finance Committee and upon a unanimous vote, it was resolved to direct the executive director to transfer funds from the Henry J. Reilly Scholarship Fund to defray all expenses associated with the FY2020 scholarship program. It was further resolved to direct the executive director to eliminate any deficit in program 135 (CIOR) by using a draw from the CIOR Fund.

Upon a properly made motion by Lieutenant Colonel Wroblewski, seconded by Captain Carmack, and upon a unanimous vote, it was resolved to fund all items ranked medium and high on the unfunded requirements list as presented. (See attached.)

Lieutenant Colonel Wroblewski reported that after much study and deliberation, the Budget and Finance Committee recommends the fiscal year remain unchanged.

Grassroots Legislation Proposal

Mr. Phillips presented a proposal from Advocacy2Win to begin working with two departments on grassroots advocacy. Lieutenant Colonel Wroblewski made a motion to accept the proposal, which was seconded by Captain Carmack. After some discussion, Lieutenant Colonel Wroblewski made a motion to table the motion. The motion to table was approved unanimously.

ROAL Integration

Mr. Chumney, representing ROAL, asked the ExCom to consider integrating ROAL into ROA. ROAL proposed all ROAL members be converted to ROA spousal members. Any ROAL member already a member of ROA would maintain their current membership. ROAL further proposed the creation of a new “Department of Family Support,” where all integrated members would be assigned. ROAL offered \$20,000 to ROA and proposed the remaining funds go to the new department.

Upon a properly made motion by Lieutenant Colonel Wroblewski, seconded by Chief Warrant Officer Four Andersen, and upon a unanimous vote, it was resolved to integrate ROAL members into ROA.

Upon a properly made motion by Chief Warrant officer Four Andersen, seconded by Colonel Gardner, and upon a majority vote, it was resolved to create the “Department of Family Support.”

ExCom Policy Change

Ms. Lukas asked the ExCom to change the policy on submitting resolutions to provide more time for the Resolutions and Legislation Committee to work proposed resolutions. She asked for a change in timeline from 15 days to 30 days.

Upon a properly made motion by Colonel Sweeney, seconded by Lieutenant Colonel Wroblewski, and upon a unanimous vote, it was resolved to amend the Executive Committee Policies as follows: “Policy E-22, Section 5: Resolution Filing – No resolution may be received or acted upon by the Resolutions Committee at any national convention or National Council meeting unless the resolution was filed at national headquarters subsequent to the last national convention or National Council meeting, and not less than ~~45~~ 30 days prior to the opening date of the next National Council meeting or national convention.”

Department of Puerto Rico

Ms. Markham asked the Executive Committee to consider the status of the Department of Puerto Rico. Ms. Markham reported that the department has been inactive for years. She sent a letter to all members of the department asking for a vote to remain active and to solicit volunteer leadership. Only one out of the six members voting to keep the department open volunteered to serve in a leadership position. After discussing the issue, the ExCom decided no official action should be taken at this time. Another attempt will be made to reinvigorate the department.

STARs Foundation

Colonel Sweeney reported that the Reserve Kids School Kit program is expanding under the leadership of Colonel Margaret Cope, Ms. Gay Kayye, and Ms. Cathy Luke. Colonel Sweeney invited everyone to attend the STARs board meeting, which was scheduled to convene immediately after ExCom meeting.

Convention Awards

President Stockton asked the committee to provide recommendations for potential award recipients at the 2019 National Convention.

Department Compliance Status

Ms. Markham reported 37 departments are in compliance with ROA's governing documents. Eight departments remain in non-compliance and are in danger of forfeiting their rebates. Ms. Markham said that all non-compliant departments have been sent their notice of potential forfeiture via certified mail as required by the Dues Structure and Rebate Policy.

Organizational Structure and Policies Review Committee

Colonel Hueg provided a brief overview of the structure and purpose of the committee. President Stockton's charge to the committee is to work in accordance with the ROA Strategic Plan 2017–2022, and position ROA for growth and relevance for the next decade as ROA embarks upon its second century. Colonel Hueg said the committee is just beginning its work.

President Stockton asked the ExCom to ratify his appointments to the OSPR committee as follows: MG Peggy Wilmoth, Col Tom Hueg, LTC Bill Pentecost, LTC Terry Benshoof, Lt Col Layne Wroblewski, Ms. Diane Markham.

Upon a properly made motion by Lieutenant Colonel Houghton, seconded by Colonel Gardner, and upon a unanimous vote, it was resolved to approve the appointments to the Organizational Structure and Policies Review Committee as follows: MG Peggy Wilmoth, Chair; Col Tom Hueg, Vice Chair; LTC Bill Pentecost, LTC Terry Benshoof, Lt Col Layne Wroblewski, and Ms. Diane Markham.

Future National Council Dates

President Stockton proposed dates for the next two National Council and Leaders Conferences be set as 14-17 March 2020 and 13-16 March 2021.

Upon a properly made motion by Chief Master Sergeant Smith, seconded by Lieutenant Colonel Houghton, and upon a unanimous vote, it was resolved to set 14-17 March 2020 and 13-16 March 2021 as the dates of the next two National Council and Leaders Conferences.

Wrap-up & Adjourn

President Stockton reminded everyone the convention will be held 26-29 September 2019 in Des Moines, Iowa. He said the convention will also be held in the mid-west in 2020 and 2021. The convention will be held in Washington, DC in 2022 as ROA will be celebrating its centennial. President Stockton announced he will be forming a Centennial Planning Committee. He asked anyone who would like to serve on the committee to let him know.

President Stockton challenged each member of the ExCom to think about ROA's changing demographics, what can be done about inactive departments, and ROA's structure, committees, and policies as ROA moves into the next century. He asked that recommendations be passed on to the OSPR Committee.

The meeting was adjourned by President Stockton at 2:45 p.m.

Minutes submitted by Jeffrey E. Phillips, Executive Director.

JEP/dm

FY2020 Unfunded Requirements List

Program	Unfunded Requirement	Cost	Priority
Comm - 140	Website - Redesign at later date; separate from mobile friendly conversion	\$9,000.00	Low
Comm - 140	Website - Convert website to mobile friendly	\$5,000.00	Low
Comm - 140	Website - Redesign and convert website to mobile friendly	\$9,000.00	High
Comm - 140	Military Times online advertising of ROA	\$25,000.00	Medium
TOTH - 500	Symposium Center - table placemats	\$800.00	High
TOTH - 500	Replace Top of the Hill wireless system	\$40,000.00	High
TOTH - 500	Purchase of lavalier microphones	\$1,200.00	High
TOTH - 500	Symposium Center: Refinish walls - scratched wood	\$1,000 (est.)	Medium
TOTH - 500	Symposium Center: Install chair rail	\$1,000 (est.)	Medium
Bldg - 112	Replace ballroom ceiling	\$15,000 (est.)	High
Bldg - 112	Replace front entrance door	\$950.00	High
Bldg - 112	Repair of pitted driveway, cement (both high), and railing.	\$13,000.00	High
Bldg - 112	Repair/Replace rusted railings - front & side steps	Unk	Low
Bldg - 112	Security Camera System	\$2,500.00	Medium
Bldg - 112	Replace garage door	\$14,000.00	High
Bldg - 112	Shampoo staff office carpets	\$1,500 (est)	High
LAMP - 125	Grassroots Advocacy Program e.g. CQ, Bloomberg	\$9,000.00	Medium
N/A	Bob Feidler	\$15,000.00	High
N/A	Sam Wright - stipend for law reviews	\$2,600.00	Medium
		Total H/M	
		\$151,550.00	