



Executive Committee Meeting

Teleconference
February 22, 2017

MINUTES

The following members of the Executive Committee were present: President, COL Jim Sweeney; President-elect, Lt. Col. Don Stockton; Army Junior Vice President, CPT Fatima McPhaul; Army Executive Committeemen, CPT Steven Barnard and LTC Milt Houghton; Naval Services Vice President, CWO4 Dale Andersen; Naval Services Junior Vice President, LCDR Jennifer Franco; Naval Services Executive Committeeman, CAPT Rick Thomas; Air Force Vice President, Col Margaret Cope; Air Force Executive Committeemen, CMSgt Shane Smith, Maj Leonard Sobieski, and Col Dave Anderson; and Executive Director, Mr. Jeffrey Phillips.

Appointed national officers present were: Public Relations Officer, CAPT Henry Plimack. Also in attendance were: Chairman, Membership Committee, Col Scott Russell; Budget and Finance Committee representative, CAPT Bob Carmack; Smith Bucklin representative, Mr. Sunny Patel; and national staff members, Ms. Susan Lukas and Ms. Diane Markham.

Elected and appointed national officers absent were: Immediate Past President, BG Mike Silva; Army Vice President, LTC Hazel Robinson; Army Executive Committeeman, COL Monti Zimmerman; Naval Services Executive Committeemen, COL Will Holahan and LT George McElwee; Air Force Junior Vice President, Maj Zach Walker; Treasurer, CPT Shannon Bibbee; Judge Advocate, LTC Bill Pentecost; and Chaplain, COL Sherman Reed.

Ms. Markham, recording secretary, called roll. With a quorum being in attendance, President Sweeney called the meeting to order at 7:07 p.m.

President's Remarks

President Sweeney opened the meeting by offering his condolences to Lt Col Stockton and asking for a moment of silence in honor of Lt Col Stockton's father, Frank Stockton.

President Sweeney said it seems as if every call we have something like this. He said he hates to lose members of the ROA family. He said it does highlight, however, the need to redouble our efforts on the membership front. He welcomed to the call Col Russell, chairman of the Membership Committee. President Sweeney said the Membership Committee met via teleconference last night. He said their hard work is appreciated.

President Sweeney made his usual plea for everyone to always be thinking about fundraising. He said the ExCom also needs to move its focus back to strategic thinking, expansion and the structure of the organization.

Financial Update

Mr. Patel reported that the January financials show year-to-date operating revenue at \$2.4M which represents 80% of budgeted operating revenue; operating expenses at \$2M, which is 67% of the operating budget. The bottom line for non-operations is a positive \$561,000. Year-to-date for both operations and non-operations is a net income of \$988,571.

Operations

Mr. Phillips reported that the Minuteman Memorial Building maintenance loan, which has an outstanding balance of approximately \$3.9M, is now in the process of being paid off. The process should be completed by Friday.

Maintenance around the building continues. A new vinyl tile floor has been installed in the passenger elevator. This floor will be replaced with the elevator replacement in the fall. The ballroom floor will be replaced next week and should be completed in time for the Leaders Conference.

Mr. Phillips said he has selected a professional management firm for the new Henry J. Reilly Memorial Scholarship program. They will be a turn-key manager of the scholarship program. Mr. Phillips is also in preliminary talks with a professional fund raiser as a potential full-time employee. With a full-time person on board, ROA would be able to eliminate fundraising services that are currently being contracting out. This would help off-set the cost of her salary.

Legislation and Military Policy

Ms. Lukas said she is busy finalizing the legislative agenda. She is now working with the printer. She is also preparing packages for the Leaders Conference Hill visits. Ms. Lukas said she is working on a cyber security seminar that will be in March. She said invitations have gone out and it has already generated a lot of interest.

Ms. Lukas said a lot of legislation is being reintroduced, which has resulted in several congressional members asking her for support. She said she matches the bills up with ROA's resolutions to make sure those bills are in line with what our members want to support.

ROA STARS Foundation

Col Cope said she is looking forward to seeing everyone at the Gala, which will be held Tuesday, March 14th. The formal event will be held at the Minuteman Memorial Building. Invitations were sent to each ExCom member. She encouraged everyone to send her names of potential sponsors.

President Sweeney said it would be great if every ExCom member could attend and even better if they would bring a guest or buy a table. He asked everyone to talk it up with their departments and fellow members.

Budget

President Sweeney said the Budget and Finance Committee met last week. He thanked everyone who attended the meeting. He said steps were taken to repay the loan and to increase cash flow. The committee recommended the Reserve Contingency Fund be replenished.

Disciplinary Committee

CPT Barnard reported that the Disciplinary Committee investigated three individuals for alleged misconduct. He said the disciplinary committee sent letters to the individuals in question. The committee received a response from one member, and based on his response the committee

recommended dropping the charges against that member. The other two members did not respond or otherwise provide any rebuttal to the charges. Therefore, based on their investigation, the committee recommended removing the other two members from the membership rolls.

Upon a properly made motion by the Disciplinary Committee, and upon a unanimous vote, it was resolved to remove COL David Ulmer, USA (Ret.) and LTC Orfeo Trombetta, USA (Ret.) from the ROA membership rolls. It was further resolved to dismiss all charges against the other member.

National Convention

Ms. Markham reported that she has received several hotel proposals. She is planning to do a side-by-side of all proposals to include a cost analysis. She said she will have a recommendation for the ExCom very soon.

Wrap-up

President Sweeney reminded everyone that elections will be happening during the summer convention. He encouraged everyone to think about potential candidates. He asked again for everyone to be mindful of fundraising and to consider donating to ROA. He concluded by reminding everyone that the ExCom needs to move toward strategic thinking.

Mr. Phillips said the current issue of *The Officer* magazine will be on the website on February 24th. He said there will be a small print run. Mr. Phillips said he recommended to the Budget and Finance Committee that the magazine be suspended for financial reasons.

Adjourn

The meeting was adjourned by President Sweeney at 7:54 p.m.

Minutes submitted by Jeff Phillips, Executive Director.

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