



## **Executive Committee Meeting**

**Silver Legacy Resort, Reno, Nevada**  
**September 14, 2016**

### **MINUTES**

The following members of the Executive Committee were present: President, COL Jim Sweeney; President-elect, Lt. Col. Don Stockton; Army Vice President, LTC Hazel Robinson; Army Executive Committeemen, COL Monti Zimmerman (by phone) and LTC Milt Houghton; Naval Services Vice President, CWO4 Dale Andersen; Naval Services Executive Committeeman, CAPT Rick Thomas; Air Force Executive Committeeman, CMSgt Shane Smith; and Executive Director, Mr. Jeffrey Phillips.

Also in attendance were: Public Relations Officer, CAPT Henry Plimack; Chairman, Department National Council Members, LTC Duane Richards; Chairman, Insurance and Financial Services Committee, Lt. Col. Darren Venters; Smith Bucklin representative, Mr. Jonathan Hutchins; and national staff members, Ms. Lani Burnett, Ms. Susan Lukas, and Diane Markham.

Elected and appointed national officers absent were: Immediate Past President, BG Mike Silva; Army Junior Vice President, CPT Fatima McPhaul; Army Executive Committeeman, CPT Steven Barnard; Naval Services Junior Vice President, LT Jennifer Franco; Naval Services Executive Committeemen, LT George McElwee and COL Will Holahan; Air Force Vice President, Col Margaret Cope; Air Force Junior Vice President, TSgt Stephanie Chitty; Air Force Executive Committeemen, Maj Leonard Sobieski and Col. Dave Anderson; Treasurer, CPT Shannon Bibbee; Judge Advocate, LTC Bill Pentecost; Health Services Officer, CAPT Marco Montoya; and Chaplain, COL Sherman Reed.

Ms. Diane Markham, recording secretary, called roll. President Sweeney called the meeting to order at 7:30 pm with no quorum present.

#### **President's Remarks**

President Sweeney opened the meeting by leading the Pledge of Allegiance. He then asked LTC Houghton to say a prayer.

President Sweeney said that he plans to continue monthly ExCom calls on the fourth Wednesday of each month at 7:00 pm (eastern). The next call is scheduled for September 28<sup>th</sup>.

#### **Insurance and Financial Services**

Lt. Col. Venters provided a brief overview of ROA's insurance and financial programs. He highlighted four points. 1) USAA briefed the ExCom three days prior. They will be unveiling the co-branded credit cards to our members in November. 2) Membership is declining, which means the number of insurance certificate holders is declining, which means revenue is declining. 3) The committee is negotiating the contract with Mercer to make it more beneficial to our mem-

bers and to include new products. 4) The committee recommended that next year's budget not include any revenue from insurance surplus as those amounts can't be guaranteed.

### **Association Integration**

President Sweeney said the convention passed all changes to the constitution that were needed for the integration of NAUS, except that of changing the mission. He will begin work immediately to move forward on the integration.

### **Financial Update**

Mr. Hutchins reported that we are low on cash flow. He said it may be necessary to make a draw on investments. He said that for now we are working to get through the low cash flow period by delaying payments, using credit cards, etc. Worst case would require a possible draw of up to \$200,000. He anticipates we would be able to put the money back in the fund in January when cash flow increases.

President Sweeney reminded the ExCom that everyone has a responsibility to seek our donors and sponsors. He said we used to have four staff working fundraising, but now we don't have anyone dedicated to this area. This is why it is important that everyone get involved.

### **National Convention**

Ms. Markham requested guidance on the future of the national convention. She requested the ExCom consider the purpose and goals of the convention, as well as length, budget, ideal registration fees, ideal hotel fee, what can be cut to reduce registration fees, etc. President Sweeney said he would appoint a subcommittee to discuss these issues and make recommendations.

### **Adjourn**

The meeting was adjourned by President Sweeney at 2:35 p.m.

Minutes submitted by Mr. Jeffrey Phillips, executive director.